



## Current Job Descriptions

### COMMITMENT TO EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION

In accordance with its obligations as a federal contractor, it is the policy of Federal Management Systems, Inc. to be an affirmative action/equal opportunity employer. In keeping with this policy, FMS will continue to recruit, hire, train and promote into all job levels the most qualified persons without regard to race, color, national origin, religion, sex, gender identity, pregnancy, physical or mental disability, medical condition (cancer-related or genetic characteristics), ancestry, marital status, age, sexual orientation, citizenship, or status as a covered veteran. Additionally, FMS will continue to ensure that all personnel matters (such as compensation, benefits, transfers, layoffs, FMS-sponsored training, education, tuition assistance and other employee programs) are in accordance with FMS' commitment to equal opportunity. In addition, in conformance with applicable law and company policy, FMS undertakes affirmative action for underrepresented minorities and women, for people with disabilities, and for Vietnam era veterans, special disabled veterans, recently-separated veterans and any other veterans who served on active duty during a war or campaign or expedition for which a campaign badge has been authorized.

Federal Management Systems, Inc. is looking for serious, hardworking and creative individuals to join our workforce. We offer a comprehensive basket of benefits including health insurance, life insurance, disability, 401K, tuition reimbursement. Opportunities for advancement are an additional benefit. Federal Management Systems is an Equal Opportunity Employer.

Please include a resume, cover letter and references and email to [jobs@fmshq.com](mailto:jobs@fmshq.com) or fax to (202) 829-4050. In your cover letter please state whether you have a security clearance.

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**JOB TITLE:** **Accountant**

**REQUIREMENTS:** Requires a minimum of five years working knowledge of Defense Finance and Accounting Systems (DFAS) and other government financial systems, especially ABSS, MAPPER, BQ, and G2, along with exceptional computer, and interpersonal skills. Employees resolve problems in recurring assignments in accordance with previous training and experience. Conformance with requirements and technical soundness of completed work is reviewed by the supervisor or is controlled by mechanisms built into the accounting systems.

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